

SLIPS, TRIPS AND FALLS



HAZARD	Obstructions on stairs, steps, in walkways, ramps, corridors, storage areas, etc. Uneven floors. Damaged floors. Openings in floors. Change in floor levels. Slips on floor surfaces, stairs, steps, ramps and external areas. Inadequate lighting.				
RISK	Minor injuries. Fatality.				
WHO MIGHT BE HARMED	All team members, contractors, customers and visitors and passers-by.				
COMPANY RISK ASSESSMENT	X	RISK LEVEL	LOW	MEDIUM	HIGH

EXISTING CONTROL MEASURES

GENERAL SAFETY

- Team members are instructed in good housekeeping and keeping walkways, stairs and steps clear of any obstructions. i.e. no trailing cables/hose pipes left across walkways.
- Spillages cleaned as soon as practicably possible, debris removed and left dry. Hazard warning sign should be put in place.
- If spillages occur during service and customers are in the immediate area, one team member should guard the spillage whilst another team member obtains the Hazard Warning Sign. Clear up should happen as soon as practicably possible and the Hazard Warning Sign should remain in place until the area is dry.
- Team members are instructed to report immediately to the manager on duty any defects to floor or stair coverings, banister rails and any defective lighting noted on passages and/or stairs.
- Only authorised persons allowed in the kitchen areas.
- Any obstructions removed and no storage on stairs.
- Deliveries and equipment placed in appropriate storage areas promptly.
- Handrails provided on stairs, steps and the edging of stairs, and changes between floor levels clearly and appropriately marked.
- Mats positioned to prevent a trip hazard.
- All openings in floors, e.g. cellar hatches cordoned off when open.
- 'Messy' operations sited away from walkways and thoroughfares. Lids and covers on pans when being carried.
- Correct chemicals, equipment and procedure used to clean floor.
- Application of a permanent anti-slip treatment on floor to improve slip resistance, non slip strips, nosings on stairs, steps, ramps, where required.
- Mats, where appropriate, at rear entrance to remove water, debris from shoes when accessing external areas/refuse stores, etc. Additional absorbent matting as required to entrances during wet weather.
- Non slip mats at other 'higher risk' areas as required: pot/plate wash, walk in chillers, freezers, back door, etc.
- Suitable footwear must be worn by all team members working in areas at risk of contamination (see Sensible Footwear Policy) Soles checked regularly to ensure sole remains in good and clean condition.
- Adequate lighting levels in all areas checked daily.
- Defective light fittings replaced promptly.
- Ensure non-obvious floor level changes are clearly sign-posted and/or marked.
- Any additional site specific measures deemed appropriate.

ADDITIONAL CONTROL MEASURES

I CONFIRM THAT I HAVE READ, UNDERSTOOD AND WILL ABIDE BY THE CONTROL MEASURES IN THE RISK ASSESSMENT AND THAT I HAVE RECEIVED TRAINING ACCORDINGLY

[illegible]